



UMAC's 9th Annual Fall Festival on the Avenue Jefferson Avenue Moundsville, WV Saturday, September 21st, 2019 10:00 am- 6:00 pm

Craft, Baked Goods and Independent Consultant Vendor Info

Handmade Crafts: Crafts must be handmade. No imported or “store bought” items will be accepted.

Independent Consultants: This can include vendors such as Scentsy, Origami Owl, Thirty One and others. Only one vendor per company will be allowed. These will be chosen on a first come, first serve and paid basis. Also, only one consultant with one company per booth.

At this time, no spaces will be sold for the sole purpose of handing out flyers and literature only. Exceptions will be made for organizations selling a product for a non profit organization.

Baked Goods: Must follow all regulations set forth by the Marshall County health department. Please contact them at 304-845-7840 for rules, regulations & fees prior to the event.

Spaces will be 10'x10'. All UMAC is providing is the space. You will need to supply your own tables, chairs, and canopy (if desired). Canopies or other shaded structures must be secured to the ground with clearly marked blocks, sand bags, or other heavy objects in order to prevent damage to products and injury to others. **Space Number will be assigned the morning of the event.**

Setup/Rules: Set up will begin at 7:00 am and end at 9:00 am. Vendors will enter on the south side at 5th Street check in only on Jefferson Ave. Vendors will be allowed to drive to their assigned spot, unload and then exit on 2nd Street. Cars will not be allowed to stay in spots while setting up, however volunteers will be around to assist with location and drop off of items.

Tear Down: For safety reasons, cars are not allowed back into festival area until after 6:00 pm. If you are caught tearing down your booth before 6 pm, you will not be invited to come back next year. This rule will be enforced. Each vendor is responsible for cleaning up their own area.

Cost: Each 10'x10' spot is \$30.00 per category. Electric is an additional \$5.00. Please remember, each booth is only allowed one category. If you are selling both crafts/baked goods and consultant products you must pay 2 fees.

Rain: This event is rain or shine. We are sorry but no refunds will be given for weather.

Contact Information: Applications can be mailed to you, downloaded or picked up at the following locations: www.moundsvilleumac.com, Frame and Fortunes 239 Jefferson Ave, Buried Treasures 403 Jefferson Ave, Wood Scraps & Other Cute Things 245 Jefferson Ave, Moundsville. Sorry, No Email Applications this year. Applications must be received at least one week prior to the event.

For more information contact UMAC President, Laura Francis at 304-639-0992 or UMAC VP, Richard King at 304-780-7466.

PLEASE BRING THIS FORM THE DAY OF THE EVENT



UMAC's 9th Annual Fall Festival on the Avenue

Jefferson Avenue Moundsville, WV
Saturday, September 21st, 2019
10:00 am- 6:00 pm

Crafts/Baked Goods/ Independent Consultant Application

Name of Vendor Craft/Baked Good/Consultant Company: _____

Description of Craft, Baked Good or Consultant Items: _____

Full Address: _____

Phone: _____ First time at event: Yes or No

Total Number of spaces needed _____ @ \$30 per space = _____

Electric (Yes or No) _____ (\$5.00 extra). Spot Request (can't be guaranteed) _____

Liability Waiver

I, _____, shall indemnify and agree to hold harmless the City of Moundsville, State of West Virginia, Uptown Moundsville Activities Committee, and the County of Marshall, WV. from and against any and all liability, damages, expense, cause or action, suits, claims, penalties, or judgement arising from me (if a food booth) and/ resulting in any way from the operation of my business establishment, booth, and/or vehicle (whether food or other type of booth).

I shall, at my own cost and expense, defend any or all suits against myself or the City of Moundsville, State of West Virginia, Uptown Moundsville Activities Committee and the County of Marshall, WV. resulting through my participation as a vendor.

My failure in defending against any and all suits can result in the Uptown Moundsville Activities Committee defending such suits at vendor's expense.

Name of Responsible Vendor: _____

Business Name: _____

Address: _____

Phone: _____

Print Name: _____ Signature: _____ Date: _____

Your signature on this waiver form also signifies that you and/or your group are in compliance with any city, county or state health regulations in regards to food preparation (baked goods and/or other food types must check with local health department for rules and regulations and to obtain a permit by city or with Marshall County Health Department 304-845-7840. It is your responsibility to contact the health department and fill out appropriate paperwork and pay fees prior to the day's event.

All applications and check or money orders need mailed to: Uptown Moundsville Activities Committee, P.O. Box 941, Moundsville, WV 26041, ATTN: Fall Festival
or dropped off at Frame and Fortunes, Woods Scraps & other cute things, Buried Treasures on Jefferson Ave, Moundsville, WV.

Office Use Only

Amount/Paid: _____
Spot Number: _____

Date Received: _____ Requested Location: _____
Food Handlers for Baked Goods: _____