



UMAC's 9th Annual Fall Festival on the Avenue

Jefferson Ave., Moundsville, WV

Saturday, September 21, 2019

10:00 AM- 6:00 PM

Food Truck & Table Top Vendor Information

Spaces and Cost: The fee for a 20' x 10' space is \$130.00. You will need to bring your own tables, chairs, and canopy (if desired). Canopies or other shaded structures must be secured to the ground with clearly marked blocks, sandbags and/or other heavy objects in order to prevent damage to products and injury to others.

Setup: Vendors may begin unloading at 7:00 am. Participants are required to enter from the south side at 5th and Jefferson Avenue check-in entrance point and drive to assigned spot given, unload, and then exit north to 2nd and Jefferson Avenue. NO ONE will be allowed to stop their vehicle and set up while their vehicle is still there. Set up will end at 9:00 am.

Tear down/rules: For safety reasons, vehicles will not be allowed back into the Festival area until after 6:00pm. Clean-up around your booth is the responsibility of each food vendor. Tear Down is not permitted until 6:00 pm, this rule will be strictly enforced and you will not be invited back next year.

Health Department: Must follow all regulations set forth by the Marshall County health department. It is your responsibility to contact them at 304-845-7840 for rules, regulations & fees prior to the event.

Rain: The festival is held rain or shine. Sorry, no refunds for the weather conditions.

Contact Information: Applications can mailed to you, downloaded at www.moundsvilleumac.com or picked up at the following locations:

Frame and Fortunes- 239 Jefferson Ave. Moundsville, WV

Buried Treasure- 403 Jefferson Ave. Moundsville, WV

Wood Scraps & other cute things- 245 Jefferson Ave. Moundsville, WV

For further information contact UMAC President, Laura Francis at 304-639-0992 or UMAC VP, Richard King at 304-780-7466

Please bring this form with you the day of the event

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2019 Food Truck & Table Top Vendor Application

Business Name: _____
Full Address: _____
Phone# _____
Food Trailer Space Size needed _____ Electric Not Supplied, Please Bring your own Generator
Description of Food Type: _____

Liability Waiver

I, _____, shall indemnify and agree to hold harmless the City of Moundsville, State of West Virginia, Uptown Moundsville Activities Committee, and the County of Marshall, WV. from and against any and all liability, damages, expense, cause or action, suits, claims, penalties, or judgement arising from me (if a food booth) and/ resulting in any way from the operation of my business establishment, booth, and/or vehicle (whether food or other type of booth).

I shall, at my own cost and expense, defend any or all suits against myself or the City of Moundsville, State of West Virginia, Uptown Moundsville Activities Committee and the County of Marshall, WV. resulting through my participation as a vendor.

My failure in defending against any and all suits can result in the Uptown Moundsville Activities Committee defending such suits at vendor's expense.

Responsible Person/Business Owner: _____

Address: _____

Phone: _____

Print Name: _____ Signature: _____ Date: _____

Your signature on this waiver form also signifies that you and/or your group are in compliance with any city, county or state health regulations in regards to food preparation (all food types must check with local health department for rules and regulations and to obtain a permit by city or with Marshall County Health Department 304-845-7840. It is your responsibility to contact the health department and fill out appropriate paperwork and pay fees prior to the day's event.

VENDORS ARE REQUIRED TO HAVE IN PLAIN VIEW CERTIFIED & WORKING FIRE EXTINGUISHERS.
A COPY OF YOUR PERMIT, FOOD HANDLER'S LICENSE, & ALL REQUIRED PAPERWORK WITH THE HEALTH DEPT
MUST BE SUBMITTED WITH YOUR APPLICATION TO UMAC AND BROUGHT THE DAY OF THE EVENT
GAS POWERED GENERATORS MUST BE LOCATED AWAY FROM ANY AND ALL FLAMMABLE MATERIALS.

Please mail check or money orders payable to UMAC along with your application to UMAC, P.O. Box 941 Moundsville, WV 26041 ATTN: Fall Festival.

Applications can also be dropped off at Buried Treasures, Wood Scraps & other cute things, and Frame and Fortunes on Jefferson Ave, Moundsville.

Office Use Only:

Amount/Paid: _____

Date Received: _____

Spot Number: _____

License & Permits Received: _____